Minutes of the Meeting of the Board of Directors of the Fauquier County Soccer Club

April 22, 2013

Call to Order: The regular meeting of the Fauquier County Soccer Club (FCSC) Board of Directors (BOD) was called to order by President Tim Schulke on April 22, 2013, at 7:40pm, at 7197 Riley Road, Warrenton, Virginia 20187.

The roll was called by the Secretary:

- Directors and Officers
  - Tim Schulke (Director, President)
  - Jim Cooke (Director, Vice President)
  - Don Seaborn (Director, Treasurer)
  - Dave Schoonenberg (Director, Secretary)
  - Hugues Beaulieu (Director)
  - Tracy Vance (Director)

- Technical Staff
  - Bill Lanza (Technical Director)
  - Dan Hayes (Director of Coaching and Player Development)

- Administrative Staff
  - Kristie DelAguila (Administrator)

- Program & Support Staff
  - None

- Guests
  - None

Approval of Minutes: At the time of the BOD meeting, a motion to approve the minutes of the April 2, 2013 BOD meeting was being voted on via email. Votes from all Directors had been received by the Secretary, however a subset of those votes were not addressed to all Directors in accordance with procedure. In an effort to conclude the matter, Dave Schoonenberg moved to suspend the rules regarding voting via email with respect to the motion to approve the minutes of the 2-Apr-2013 BOD meeting. As such, those votes submitted to a subset of the
Directors could be counted immediately. There being a quorum, and the motion being seconded, the Secretary administered the vote by roll call. The motion, requiring a simple majority for approval, was adopted by a vote of 4-0-0 (yes, no, and abstain, respectively). As a result, the motion to approve Minutes of the April 2, 2013 BOD meeting, requiring a simple majority for approval, was adopted on April 22, 2013 by a vote of 7-0-0 (yes, no, abstain, respectively).

**Membership Forum:** No report.

**Executive Reports**

**President’s Report:** Tim Schulke reported on matters pertaining to parking at the Warrenton Sports Complex, and more specifically, those lots principally used by patrons of the Warrenton Aquatic and Recreation Facility (WARF). Of the weekends in question, Tim Schulke noted that our club hosted no Suburban Friendship League (SFL) or Adult League matches on April 6, 2013, and held no recreational program matches whatsoever on April 20, 2013 due to field closures.

Tim Schulke also discussed the outstanding balance due from On the Run Sports with respect to sales of the club’s Recreational Program uniforms and associated rebates. Tim Schulke noted his recent conversations with Mr. Keith Morneau, owner of On the Run Sports, indicating that no short term resolution to the matter is at hand. The BOD discussed alternative options for satisfying the club’s future needs.

**Vice President’s Report:** No report.

**Treasurer’s Report:** Jim Cooke provided a copy of the club’s latest balance sheet and discussed accounts receivable in detail. First, the Adult League Coordinator has not yet submitted team registration dues to the club Administrator. Kristie DelAguila noted that league and insurance fees are due by April 30, 2013. In the event the dues are not received in time, Adult League play will be suspended until such time as payment is made in full.

Jim Cooke also reviewed the latest list of members who remain in arrears relative to Travel Program payments, the balances of which were due in full on January 30, 2013. Kristie DelAguila identified those members who had not yet paid or coordinated acceptable arrangements relative to their outstanding balances. Dan Hayes received the action to notify the applicable coaches so as to enforce the suspension of individual practice and game privileges.

Jim Cooke reported that the budgeting process for Fiscal Year (FY) 2013 will begin by the end of April. Jim Cooke, with support from the Technical and Administrative Staffs, will develop projections for the coming year and draft an initial budget. This draft will be circulated to the
BOD in May, allowing for a detailed review by the Directors in advance of the annual budget meeting.

Secretary's Report: Dave Schoonenberg reported on votes conducted via email since the last regular meeting of the BOD:

- On April 5, 2013, Dave Schoonenberg moved to amend the FY2012 budget by increasing the financial aid line item by $1,125. The motion being acknowledged and seconded, the Secretary administered the vote by email. The motion, requiring and simple majority for approval, was adopted on April 6, 2013 by a vote of 7-0-0 (yes, no, and abstain, respectively).

- On April 19, 2013, Dave Schoonenberg moved to approve a resolution on the Town of Warrenton Memorandum of Understanding (MOU) of the Warrenton Fields Association (WFA). The motion being acknowledged and seconded, the Secretary administered the vote by email. The motion, requiring a simple majority for approval, was adopted on April 21, 2013 by a vote of 6-0-0 (yes, no, abstain, respectively).

- On April 21, 2013, Dave Schoonenberg moved to approve a resolution to call for a vote on the appointment of the At-Large Member of the WFA BOD for the term beginning January 31, 2013. At the time of the FCSC BOD meeting, the resolution was being voted on via email. Votes from all Directors had been received by the Secretary, however a subset of those votes were not addressed to all Directors in accordance with procedure. In an effort to conclude the matter, Dave Schoonenberg moved to suspend the rules regarding voting by email with respect to the motion to approve the resolution to call for a vote on the appointment of the At-Large Member of the WFA BOD for the term beginning January 31, 2013. As such, those votes submitted to a subset of the FCSC BOD could be counted immediately. There being a quorum, and the motion being seconded, the Secretary administered the vote by roll call. The motion, requiring a simple majority for approval, was adopted by a vote of 4-0-0 (yes, no, and abstain, respectively). As a result, the motion to approve the resolution to call for a vote on the appointment of the At-Large Member of the WFA BOD for the term beginning January 31, 2013, requiring a simple majority for approval, was adopted on April 22, 2013 by a vote of 7-0-0 (yes, no, abstain, respectively).

Dave Schoonenberg further discussed preparations for the Annual Meeting of the Members, presently scheduled for May 8, 2013, noting that the final absentee ballot was posted to the club website on April 9, 2013. Dave Schoonenberg and Kristie DelAguila indicated that no additional nominations for Director had been received from the membership. Note that nominations may be entertained up until the vote at the Annual Meeting of the Members, however, such nominees will be managed as a write-in candidates.
Additionally, Dave Schoonenberg updated the BOD on the club’s standing with the Virginia State Corporation Commission (SCC). Previously, Jim Cooke had paid outstanding dues for calendar year 2012 and Dave Schoonenberg had submitted a reinstatement package consisting of an official request for reinstatement as well as an Annual Report detailing the present Directors and Officers of the corporation. Due to a misunderstanding by Dave Schoonenberg regarding the required payments, the reinstatement package was rejected by the SCC as the reinstatement fee and dues for calendar year 2013 were not included as part of the submitted package. At this time, the reinstatement package as well as a check covering the reinstatement fee and calendar year 2013 dues were resubmitted by Jim Cooke.

Lastly, Dave Schoonenberg reviewed a proposed amendment to the Articles of Incorporation in accordance with an action received at the April 2, 2013 BOD meeting. More specifically, the club’s definition of Directors and Officers are no longer in agreement with the registered document. Dave Schoonenberg received the action to route the draft Articles of Amendment to Tim Schulke for signature, and forward to Jim Cooke for submission to the Virginia SCC.

**Technical Reports**

**Technical Director’s Report:** Bill Lanza presented an overview of the FCSC Technical Structure, including discussions on staff structure roles and responsibilities, player education regarding recreational and travel training priorities as well as camps and clinics, coaching education, and parent education.

Bill Lanza discussed an updated media website, building upon the foundation of the Train On Your Own (TOYO) videos. The new media site, expected to reside at [www.fcscmedia.org](http://www.fcscmedia.org), will have a similar look and feel to the Northern Virginia Soccer Club (NVSC) media site ([www.nvscmedia.com](http://www.nvscmedia.com)). The FCSC media library is expected to be operational in May. In addition to organizing the instructional videos, the videos will now be viewable on mobile technology, such as smart phones, thereby enabling coaches, players, and parents to access the information away from a traditional computer.

**Director of Coaching & Player Development’s Report:** Dan Hayes reported that the club met our Spring 2013 Recreational Program enrollment target, a five percent growth over Spring 2012. Further, Recreational Goal Keeper (GK) clinics conclude on April 30, 2013. To date, sessions have been well attended and have received positive feedback.

Additionally, as the recreational and competitive seasons are now underway, Dan Hayes noted that planning for the 2013/2014 season is progressing. Relative to Recreational Programs, topics included consistent training field assignments, thereby promoting socialization and
collaboration amongst teams at central locations such as Athey Fields and Brumfield Elementary School. Additionally, centralization of training and matches would allow the club to more efficiently place and track equipment. The Recreational Program Committee has already begun to address planning for and utilization of central locations throughout county districts to accommodate the club’s members. Relative to Competitive Programs, Dan Hayes has begun discussing objectives as well as education and training plans with the respective coaches.

With respect to player development, Dan Hayes noted that next year’s calendar of events will be based on the club’s long-term player development model. Detailed plans are being evolved and the Travel Program budget will be developed to ensure we can financially support Competitive Program priorities. Additional detail will be reviewed for the membership at the Annual Travel Program meeting scheduled for May 8, 2013.

Lastly, Dan Hayes discussed unifying the club’s Recreational and Competitive programs under a single logo, with the preference being the FCSC United crest. The BOD discussed the merits of the proposal and agreed to move forward at the conclusion of the Spring 2013 season.

**Administrative Reports**

**Administrator’s Report:** Kristie DelAguila reported that the Annual Travel Program Meeting is to be scheduled for 6:30pm on May 8, 2013 at the Highland School’s Rice Theater, immediately preceding the Annual Meeting of the Members.

**Committee Reports**

**Recreational Program:** Kristie DelAguila indicated that Recreational Program matches, to include Little Kickers, the House League, SFL, and Adult League, are underway without significant issue.

**Travel Program:** No report.

**Middle School Program:** In response to questions concerning recent game cancellations resulting from inclement weather, Kristie DelAguila referenced the policy posted to the club’s website which indicates that, at or before 3:00pm, cancellations are determined by FCSC. After 3:00pm, game cancellations are determined by the referee. Kristie DelAguila received the action to notify the membership of the policy via email, including instructions on how members may register to receive automated field closure notices.

Kristie DelAguila also discussed a plan to repurpose past Hunt Country Classic (HCC) tournament trophies for Middle School champions and finalists. More specifically, a portion of
the commissions due to the club from On the Run Sports for Recreational Program uniform sales could be recovered, in kind, by rebranding the base trophies for the 2013 Middle School season.

Jim Cooke noted that a regular season point system and set tie-breaking procedures would benefit the seeding of the Middle School tournament. Jim Cooke received the action to develop the point system and tie-breaking rules.

**Adult Program:** Kristie DelAguila noted that she confirmed that Adult League matches were assigned to Tepeyac and Country Chevrolet 2 with the Adult League Coordinator and Referee Assignor. The Adult League Coordinator was notified that all matches for the Spring 2013 season are to be played on Country Chevrolet 2 and Tepeyac.

**Field Coordination:** No report.

**Equipment:** Dave Schoonenberg reiterated that the club’s shed at Athey Fields is in need of some basic maintenance, to include transportation of empty field lining paint cans to the Corral Farm recycling center. Kristie DelAguila indicated that there has been no response to the call for volunteers.

**Tournaments:** Tim Schulke discussed preparations for the July 20, 2013 3v3 Live tournament. The preparation of flyers as well as distribution to membership were discussed.

Jim Cooked discussed the 2013 Hunt Country Fall Classic (HCFC) Director contract negotiated with Mr. Doug Farmer. Notable changes from the prior year include increased incentives for securing sponsorships. Jim Cooke received an action to forward a copy of the contract to the BOD.

**Technology:** No report.

**Marketing & Fundraising:** No report.

**Field Development:** No report.

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**Business**

**Old Business:** None.

**Designated Business:** Dave Schoonenberg reported that the club’s shed at Athey Fields and CubeSmart storage unit were recently organized and inventoried. A list of significant items was submitted for the record. Dave Schoonenberg discussed the condition of the equipment in inventory and identified a plan to dispose of select items via various means. Jim Cooke noted that donations could be made to the Helping Haiti and Soccer organization and agreed to contact Mr. Bob Allen.
New Business: None.

Adjournment: The meeting was adjourned on April 22, 2013 at 10:12pm.

Approval

Prepared by:

/s/ (Dave Schoonenberg)    16-May-2013
Secretary    Date

Approved by:

/s/ (Tim Schulke)    16-May-2013
President    Date